

SPALDING HIGH SCHOOL



PROVIDER ACCESS POLICY

HEADMISTRESS: Mrs M K ANDERSON

SCHOOL CAREERS COORDINATORS: Mrs L O'Brien (KS3&4)
Mrs D Bushell (KS5)

LINK GOVERNOR: Mr S Williams

DATE AGREED: June 2018

REVIEW FREQUENCY: Bi-annual

Executive Summary:

This policy statement sets out the school's arrangement for managing the access of providers to pupils at the school to give them information about a wide range of progression routes post 16 and post 18. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Related Policies:

Assessment, recording and reporting	March 2014
Careers Education Policy	March 2016
Child Protection & Safeguarding	June 2018
Confidentiality Policy	June 2018
Equal Opportunities/Inclusion	April 2014
Privacy Notice	May 2018
PSHCE and Citizenship	March 2016

Chair of Governors

Date

Headmistress

Date

Section 1: Rationale

- 1.1 This policy statement sets out the School's arrangement for managing the access of providers to pupils at the School to give them information about a wide range of progression routes post 16 and post 18. This complies with the School's legal obligations under Section 42B of the Education Act 1997.

Section 2: Pupil entitlement

- 2.1 All pupils in Years 8-13 are entitled to:
- Find out about technical qualifications and apprenticeship opportunities as part of a careers programme which provides information on the full range of education and training options available at each transition point
 - Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
 - Understand how to make applications for the full range of academic and technical opportunities

Section 3: Procedure for provider access requests

- 3.1 A provider wishing to request access should contact Mrs L O'Brien, Work Experience Manager, 01775 722110, lucy.obrien@spaldinghigh.lincs.sch.uk
- 3.2 Access will be provided based on meeting the following criteria:
- Adequate room(s) and equipment are available
 - Staff are available to attend
 - Students are available to attend depending on curriculum considerations
 - Providers offer impartial, high-quality content, meeting equal opportunity requirements
 - Providers give sufficient time for their request to be considered
 - Providers are GDPR compliant.

Section 4: Opportunities for access

- 4.1 A number of events integrated into the School's Careers Programme will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers.
- 4.2 The events listed below are subject to change and is not an exhaustive list as events are scheduled outside of the planned programme and upon need and opportunity.
- Parents' Evenings
 - Careers Fairs
 - Careers talks on Friday afternoons
 - Personal Statement Writing Day (Year 12)
- 4.3 Please see the school calendar for scheduled dates for all of the above.
- 4.4 We are interested to hear from providers/employers who can support our careers guidance within our subject curriculum areas.